



Renton Location

200 SW Langston Road
Renton, WA 98057

Des Moines Location

22415 19th Avenue South
Des Moines, WA 98198

Phone, email, and website

(425) 970-3540

info@keytochangestudio.org

www.keytochangestudio.org

2025-2026 STUDIO POLICY

Key to Change's mission is to provide world-class music instruction to underserved youth and support their development as self-aware leaders.

I. INTRODUCTION

Key to Change Studio provides violin and viola lessons to students in middle and high school, primarily in South King County. The Studio primarily teaches at two locations: in Renton, WA and Des Moines, WA. Lessons are offered during four terms: fall, winter, spring, and summer.

Key to Change's "Studio Policy" outlines the expectations for the Student and Family enrolled in lessons at the Studio. This document assists the Studio in supporting the students and families in an organized and professional manner. The Student and Family should review this document thoroughly, and contact the Studio directly with any questions or concerns which would prevent them from signing the Agreement Page.

Key to Change reserves the right to determine exceptions to the Studio Policy.

II. CLASS OFFERINGS

Placement: Key to Change offers class options for group and private lessons, as well as a hybrid model. The full description of classes can be found on the Studio's website. Teaching Staff conduct assessments of the students, and recommend a class structure best fitting for the Student's learning goals and skill level.

Group Lessons: These classes meet once or twice a week at one of Key to Change's locations. Class sizes range from 4 to 12 students.

New Beginners: Meets for 60 minutes, twice a week. The Student has no experience playing the violin or viola. They will be successful in basic music reading, creating and improving tone with their instrument, and learning a confident, balanced set-up. The Student is expected to practice 5 days a week, for an average of 15 minutes per day.

For Fun: Meets for 60 minutes, once a week. The Student has been playing for at least one year, and can only commit to one lesson a week. They enjoy playing, but do not devote themselves fully; perhaps they also play sports or do other extracurricular activities. The Student is encouraged, but not required, to practice outside of class.

Andante: Meets for 60 minutes, once a week. The Student has been playing for at least two years, and can only commit to one lesson a week. The Student is expected to practice 5 days a week, for an average of 30 minutes per day.

Allegro: Meets for 60 minutes, twice a week. The Student has been playing for at least one year, can play a one-octave major scale, and is comfortable using all four fingers on the fingerboard. They will learn a variety of pieces, and continue to develop their technique. The Student is expected to practice 5 days a week, for an average of 30 minutes per day.

Joseph White: Meets for 60 minutes, twice a week (once with piano). The Student has been playing for at least two years, and can play at least five scales (major or minor). They will further advance their technique and perform solo/ensemble repertoire with accompaniment. The Student is expected to practice 6 days a week, for an average of 45 minutes per day.

Saint-Georges: Meets for 60 minutes, twice a week (once with piano). The Student has been playing for at least three years. They will learn all major and minor scales, as well as further advance their technique with shifting, vibrato, and more. They will also perform solo/ensemble repertoire with accompaniment,

and become well-rounded leaders of their instruments. The Student is expected to practice 6 days a week, for an average of 60 minutes per day.

Private Lessons: The Student meets one-on-one with one of the Studio Teaching Staff, and also attends Studio Classes.

Private 30: Meets for 30 minutes, once a week. The Student is expected to come to each studio class and practice 6 days a week, for an average of 30 minutes per day.

Private 60: Either meets for 60 minutes, once a week, or for 30 minutes, twice a week. The Student is expected to come to each studio class and practice 6 days a week, for an average of 60 minutes per day.

Young Artist Academy: Meets for 60 minutes, twice a week (once with piano accompaniment). Available only by audition, application, and interview. The Student is expected to come to each studio class and practice 7 days a week, for an average of 90 minutes per day.

COMBO Lessons: If the Student is in a Group Lesson that meets twice a week, then they are eligible to enroll in bi-weekly (every other week) Private Lessons. The Student will work one-on-one with one of the Studio's Teaching Staff, and are expected to attend some of the Studio Classes.

COMBO 30: Meets for 30 minutes, every other week. The Student is expected to come to one in three studio classes and practice 6 days a week, for an additional average of 15 minutes per day.

COMBO 60: Meets for 60 minutes, every other week. The Student is expected to come to two in three studio classes and practice 6 days a week, for an additional average of 30 minutes per day.

Studio Classes: The Student will perform for and receive feedback from their Private / COMBO Lesson peers and guest artists. Studio Classes are typically on Tuesdays, every other week from 5pm to 6:30pm at the Renton Studio location.

Studio Classes require attendance. However, absences will not negatively affect the Student's attendance record unless they are receiving Financial Aid. Please see the Studio Class Attendance Guidelines below:

Fall 2025 / Winter 2026:

Private 30, Private 60, and Young Artists: 7 of 7 Studio Classes

COMBO 60: 4 of 7 Studio Classes

COMBO 30: 2 of 7 Studio Classes

Spring 2026 / Summer 2026:

Private 30, Private 60, and Young Artists: 3 of 3 Studio Classes

COMBO 60: 2 of 3 Studio Classes

COMBO 30: 1 of 3 Studio Classes

Masterclasses / Other Events: Key to Change hosts many events, such as workshops, masterclasses, and presentations. These events are free, and the Student, regardless of Lesson, is highly encouraged to attend and participate.

III. PAYMENTS

New Student Registration Fee: When the Student enrolls at Key to Change, they are required to pay a \$25 New Student Registration Fee. This must be paid before the Student's first lesson, and is non-refundable.

Tuition: This is the cost of lessons for one term at Key to Change. Tuition for the fall and winter terms is the same amount, while the spring and summer terms are reduced to reflect their shorter length.

Fall / Winter Group Lesson Tuition:

Class	Length	Meets	Cost per Hour	Total cost
New Beginners	60 Minutes	2x / week	\$45.45 / hour	\$1,000
For Fun	60 Minutes	1x / week	\$31.82 / hour	\$350
Andante	60 Minutes	1x / week	\$31.82 / hour	\$350
Allegro	60 Minutes	2x / week	\$45.45 / hour	\$1,000
Joseph White	60 Minutes	2x / week	\$45.45 / hour	\$1,000
Saint-Georges	60 Minutes	2x / week	\$45.45 / hour	\$1,000

Fall / Winter COMBO Lesson Tuition:

Class	Length	Meets	Cost per Hour	Total cost
COMBO 30	30 Minutes	1x / 2 weeks	\$49.55 / hour	\$1,375
COMBO 60	60 Minutes	1x / 2 weeks	\$52.24 / hour	\$1,750

Fall / Winter Private Lesson Tuition:

Class	Length	Meets	Cost per Hour	Total cost
Private 30	30 Minutes	1x / week	\$46.88 / hour	\$750
Private 60	60 Minutes or 30 Minutes	1x / week or 2x / week	\$69.77 / hour	\$1,500
Young Artist Academy	60 Minutes	2x / week	\$73.85 / hour	\$2,400

In Network vs. Out of Network: The Student is considered “in-network” for tuition purposes if they live in and attend school within South King County.

South King County includes: *Auburn, Black Diamond, Burien, Covington, Des Moines, Enumclaw, Federal Way, Kent, Maple Valley, Muckleshoot Reservation, Normandy Park, Rainier Beach, Renton, SeaTac, Skyway, Tukwila, and White Center/Boulevard Park.*

The Student is considered “out of network” for tuition purposes if they live and attend school outside of South King County. They will receive a 30% markup on their tuition.

Tuition Payments: The Family is required to make an *initial* payment towards Tuition by the first lesson. Failure to make a minimum payment equal to 10% of tuition by the *third lesson* will result in ***termination of lessons.***

Tuition must be paid in full by certain dates each term. The Family is responsible for notifying Key to Change *in writing* if they are unable to pay the tuition by the due date.

Fall: The fall term begins on September 22, 2025, and ends December 20, 2025. Tuition must be paid completely by Friday, November 21, 2025.

Winter: The winter term begins on January 05, 2026, and ends April 03, 2026. Tuition must be paid completely by Friday, March 13, 2026.

Spring: The spring term begins on April 20, 2026, and ends June 19, 2026. Tuition must be paid completely by Friday, May 29, 2026.

Summer: The summer term begins on July 06, 2026, and ends August 15, 2026. Tuition must be paid completely by Friday, July 31, 2026.

Tuition Statements: The Family will receive the Student's Tuition Statement at least two weeks before each term begins. During the term, Key to Change will issue Tuition Statements in the form of an invoice on the first and third Wednesday of the month. Tuition Statements will also be available on the Student Portal.

Billing Information: The Family must notify Key to Change in writing of changes to their information: home/billing address, telephone number, email address, and emergency contacts. If the Student is receiving Financial Aid, then the Studio also advises providing notice about changes to employment status.

Accepted Methods of Payment: Key to Change supports tuition payments in many ways.

Cash: Key to Change will provide a receipt for each cash payment.

Check: Key to Change will provide a receipt for each check payment. The Family should review the Returned Check Policy below before paying. The check should be made payable to:

Key to Change
PO Box 16787
Seattle, WA 98116

Website / Click&Pledge: The following credit cards are accepted: American Express, MasterCard, VISA, Discover, and JCB. Payments can also be made

through PayPal, AmazonPay, and link. The Family should review the Recurring Payments section below before paying. Complete tuition payment at www.keytochangestudio.org.

Student Portal / Stripe: Online payment is available through the Student Portal.

Recurring Payments: The Family has the option to pay for Tuition in one-time, monthly, and biweekly payments. Tuition must still be paid completely each term by the date outlined above. Payments missing, returned, or failed must be addressed by the second attempt. If the second payment attempt is still unsuccessful, then the existing payment plan will be terminated, and the Student's lessons may be terminated.

Returned Check Policy: A \$35 Returned Check fee will be assessed if The Family pays for tuition by check and the check is returned due to insufficient funds. Before any further lessons will be provided, Key to Change must receive a payment of Tuition plus the Returned Check fee. This payment must be made through credit card or in cash.

IV. FINANCIAL AID & MERIT-BASED SCHOLARSHIPS

Key to Change values accessibility. The Studio seeks to never turn a Student and Family away because of Tuition.

Financial Aid: If reduced tuition is required for a Student to enroll for Lessons at Key to Change, then the Family may complete the Studio's Need-Based Financial Aid Application: <https://www.tfaforms.com/4951648>.

This Application requires certain documentation, such as a tax return, bank statements, or paystubs. If the Family requires assistance completing the application or is unable to submit the necessary documentation, then please contact the Studio directly. The Application must be completed before the Family's Tuition Statement will be updated with the awarded Financial Aid.

In order to receive Financial Aid, the Student must maintain a GPA minimum of 2.5. The Family must submit the Student's report card at the beginning of each term.

Student Expectations:

- ☐ Abide by the Attendance Policy

- ☐ Attend Conferences with Teaching Staff
- ☐ Complete weekly assignments, as assigned by Teaching Staff
- ☐ Demonstrate minimum 2.5 GPA
- ☐ Enroll for Lessons in fall, winter, spring, and summer
- ☐ Exemplify positive, friendly behavior
- ☐ Maintain a practice schedule, as outlined in the Syllabus
- ☐ Participate in each term's Recital / Festival
- ☐ Pay Tuition by the term's required date

Rescinding Financial Aid: If the Student fails to abide by the expectations stated above, then they may lose their Financial Aid. The Student's Financial Aid may be revoked for, but not limited to, the following reasons:

- ☐ Consistent lack of preparedness in personal practice
- ☐ Excessive tardiness or absences
- ☐ Failure to pay Tuition by the term's required date
- ☐ Poor, disruptive behavior
- ☐ Lack of participation in Recitals, Events, or Studio performances
- ☐ Lack of communication and cooperation
- ☐ Less than a 2.5 minimum GPA

Merit-Based Scholarship: Key to Change may provide a merit-based scholarship to a Student who is talented and demonstrates hard work, dedication, and a positive attitude in their Lessons. The Student recipient must be nominated by Teaching Staff recommendation. The Studio does not solicit scholarship applications.

Student Expectations:

- ☐ Abide by the Attendance Policy
- ☐ Attend Conferences with Teaching Staff
- ☐ Complete weekly assignments, as assigned by Teaching Staff
- ☐ Demonstrate minimum 2.5 GPA
- ☐ Enroll for Lessons in fall, winter, spring, and summer
- ☐ Exemplify positive, friendly behavior
- ☐ Maintain a practice schedule, as outlined in the Syllabus
- ☐ Participate in each term's Recital / Festival
- ☐ Pay Tuition by the term's required date

Rescinding Merit-Based Scholarships: If the Student fails to abide by the expectations stated above, then they may lose their Merit-Based Scholarship. The Student's Scholarship may be revoked for, but not limited to, the following reasons:

- ☐ Consistent lack of preparedness in personal practice
- ☐ Excessive tardiness or absences
- ☐ Failure to pay Tuition by the term's required date
- ☐ Poor, disruptive behavior
- ☐ Lack of participation in Recitals, Events, or Studio performances
- ☐ Lack of communication and cooperation
- ☐ Less than a 2.5 minimum GPA

The Student will receive a verbal warning if their actions do not adhere to the expectations above. If that continues, then they will receive a written warning, and eventually their Scholarship or Aid will be revoked.

IV. ABSENCES

Tardy/Late Arrival: If the Student arrives after their scheduled lesson time, then they will be given only the time remaining in their scheduled lesson period. The Student will be considered Tardy if they arrive between 5 and 15 minutes after their scheduled lesson's start time. If the Student arrives after that, then they will be counted as Late, and they may be counted as Absent on their attendance record.

The Studio recommends the Student arrive at least 10 minutes before their scheduled lesson time, and to use that time to tune and warm up. Doing so will result in fewer disruptions and greater progress.

Absences: The Student and Family should notify Key to Change as soon as possible if any reason will prevent the Student from attending their scheduled lesson. The Student and Family should call the Studio directly. If unable to speak to a Staff member, then they should email the studio directly or send a message on the Student Portal. The Teaching Staff may provide or reach out to discuss a Practice Plan, to ensure the Student knows what they missed in class and how they can avoid falling behind.

Excused Absences: The Student is allowed up to four excused absences per term. An absence will be excused at the Studio's discretion, and for, but not limited to, the following reasons:

- Internship / job responsibilities
- Auditions (professional or college)
- Family emergencies
- Student performances
- College visits / tours
- Illness

Unexcused Absences: The Student is allowed up to three unexcused absences per term. An absence will be unexcused at the Studio's discretion, and for, but not limited to, the following reasons:

- Homework
- Conflicting extracurricular activities
- Forgetting class materials
- Not practicing
- Not communicating conflicts more than a week in advance

Absences due to transportation will be handled on a case by case basis.

If the Student surpasses four Excused or three Unexcused absences in a term, then they will be **terminated** from lessons. The Family will still be expected to pay the remaining due Tuition. The Student will be welcome to re-enroll for Lessons the following term.

V. REFUNDS

Refunds

If the Student and Family decide to discontinue lessons prior to the second week of the term, then Key to Change will reimburse 100% of the tuition paid. The Studio must be notified of this change in writing.

Key to Change does not give credits or refunds for lessons missed by a student.

If a student and their family decide to stop taking lessons prior to the second week of a given term, then Key to Change will reimburse 100% of the tuition paid. Key to Change must be notified in writing of this change. No refunds will be issued after the first week of classes or lessons. Families are responsible for paying the remaining balance of the term, even if the student discontinues lessons.

VI. MAKE UP LESSONS, STUDIO CANCELATIONS, AND CLOSURES

Request to Reschedule: The Studio will offer to reschedule the Private Lesson if given at least seven days of advance notice. Otherwise, the Studio cannot guarantee a reschedule, and the absence may count towards the Student's attendance record. Group Lessons will not be rescheduled to accommodate for the individual Student's absence. At the Teaching Staff's discretion, the Studio may schedule a private lesson for the Student.

Holidays: Key to Change is closed on federal holidays. Please see the dates below:

September 01, 2025	-	Labor Day
October 13, 2025	-	Indigenous Peoples' Day
November 11, 2025	-	Veterans Day
November 27, 2025	-	Thanksgiving Day
December 25, 2025	-	Christmas Day
January 1, 2026	-	New Year's Day
January 19, 2026	-	Martin Luther King, Jr. Day
February 16, 2026	-	Washington's Birthday
May 25, 2026	-	Memorial Day
June 19, 2026	-	Juneteenth; National Independence Day
July 04, 2026	-	Independence Day

Key to Change cannot guarantee lessons canceled due to closures will be rescheduled. Rescheduled lessons may occur during studio breaks. No refunds will be provided if the make-up lesson cannot be rescheduled. When possible, the Studio will reschedule a private or group lesson to accommodate.

Teacher Absences: If Teaching Staff must cancel a lesson and there is no other available Teaching Staff, then the Studio will reschedule that lesson to a later date.

Weather: If the weather causes a closure, cancellation, or absence, then Key to Change will reschedule that lesson.

VII. STUDENT TERMINATION

The Studio Policy outlines reasons why the Student's lessons may be terminated. Key to Change reserves the right to terminate lessons for any reason, including but not limited to:

- Disruptive attitude
- Lack of cooperation
- Excessive absences
- Missing tuition payments
- Missing parent-teacher conferences

Prior to termination, the Teaching Staff will meet with the Family. Refunds may be provided at the Studio's discretion.

Choosing Termination: If the Student and/or Family choose to discontinue lessons later than the first week of classes, then they must let the Studio know at least one month in advance.

Key to Change seeks to build a sense of closure in going separate ways, as well as to offer a plan for the future. Whether changing teachers or simply pausing studies, the Studio believes in parting amicably.

VIII. STUDENT PORTAL

Uses: Key to Change has a Student Portal, which serves many purposes as a digital classroom space. The Student will upload practice videos, participate in discussion forums, and engage with learning material. The Family will reference a studio calendar, view invoices and make payments, and receive updates and reminders. The Family will be able to communicate directly with the Studio through this Portal, with both email and text. Teaching Staff will provide feedback, learning tracks, accompaniment, and more materials to enrich student practice.

Moodle: Key to Change hosts its Student Portal on Moodle, which has site, privacy, and cookie policies available here: <https://moodle.org/admin/tool/policy/viewall.php>. If the Student is age 13 or younger, then they are required to create their Moodle / Student Portal account with a Parent or Guardian present.

Privacy Policy: The Student and Family are responsible for reviewing and signing Key to Change's Privacy Policy for using this Student Portal, which outlines in greater detail

the terms and conditions for using the platform. Agreement to the Privacy Policy is required in order to use the Student Portal.

IX. FAMILY RESPONSIBILITIES

Family-Teacher Conferences: At three points in the year, Key to Change Teaching Staff will meet with the Student and/or Family to discuss progress, goals, concerns, and expectations. These conferences are required, and happen on the following dates:

Fall: November 24 & November 25, 2025

Winter: March 31 & April 02, 2026

Spring: June 17 & June 18, 2026

Outside of conferences, a Student and/or Family may request to meet with their Teaching Staff. They should contact the Studio directly to set up either a phone call, online meeting, or in-person meeting.

Observing Lessons: Key to Change encourages the Family to attend lessons. Quietly observing the class may be beneficial for the Family to better understand how to support the Student in their practice.

Facilitating Practice: Key to Change generally recommends the Student to practice at least five to six times a week, as a consistent practice regimen strongly affects a student's progress and motivation. The Family will be updated on how well the Student is progressing through progress reports, assessments, and conferences.

The Family may support the Student's practice in many ways, such as the following:

- Ensuring they have a quiet, distraction-free area for practicing.
- Following the practice schedule and amount outlined in the Syllabus.
- Assisting them in truthfully completing their weekly Practice Log.
- Reviewing assignments from Teaching Staff with them.
- Encouraging them to practice.
- When requested, listen to them play and provide helpful, productive feedback.
- Play classical music in the background when the student is not practicing.

Dismissal: The Family should pick up the Student as soon as their lesson is completed. The Studio Office should be notified as soon as possible if the Student will not be picked up immediately after their lesson.

X. MISCELLANEOUS POLICIES

Recital and Dress Rehearsal Policy: Key to Change holds up to four public recitals a year, at the end of each term. The Student is expected to participate in each recital. Friends and family are encouraged to attend, as well. If the Student is receiving financial assistance, then they are required to attend and participate. Additional rehearsals and lessons may be scheduled prior to a recital or performance. Attendance and participation of these are also required for all students.

The Studio requires attendance and participation for many reasons. Students must practice performing in front of an audience, and learn how to do so. Recitals also serve as a goal, allowing a sense of pride to foster within the student from progressing consistently as they work towards that performance. Lastly, it is an important opportunity to share their musicality and hard work with their community.

Representing Key to Change: The Student may have the opportunity to perform privately and publicly, representing Key to Change. At all times, but especially when performing, the Student is expected to conduct themselves with professionalism and the utmost respect: inline with the Studio's values and guidance from Studio Staff.

If the Student fails to conduct themselves appropriately, then they may not have the opportunity to participate in future performances.

Changing Classes: The Student is expected to remain in the same class and studio location for the duration of the academic year. Students will normally not be permitted to switch between classes or sections or to change lesson structures between terms.

Only through approval from the Executive Director may a Student switch. If this change occurs during a term, then tuition will be prorated accordingly for both classes.

Mandatory Events: Key to Change mandates all-student attendance at certain Studio Events, including the following:

- ★ Fall Open House (Fall)
- ★ Picture Day
- ★ Family-Teacher Conferences (Fall, Winter, and Spring)
- ★ Solo String Festival (March 27th, 28th, and 29th, 2026)

The Student is not permitted to miss the events above without an excused absence provided at least two weeks in advance.

Student Assessment: Each term, Key to Change assesses Students through various learning outcomes. The Student will participate in activities assigned by the Teacher, and assessed during the Student's assigned time. This assessment informs the Teaching Staff's recommendations for future class placement.

Food and Drink: Unless during a Studio Event, all food and drink must stay outside of the Classroom. Food and drink may be consumed in the office reception area. Water is permitted in the Classroom, but must be in a container with a secure lid. Students are not permitted to chew gum while in the studio.

Practice Expectations: Key to Change will provide the Student with weekly Practice Logs. Students will record their practicing truthfully, and return their Practice Logs into the Teaching Staff. Students are expected to follow the practice expectations established in their class' Syllabus.

Instrument and Materials: The Student will bring their instrument, bow, and all other necessary materials to each lesson. Key to Change requires the instrument and bow to both be set up before the beginning of lessons. The Student's fingernails must be trimmed short enough to properly play their instrument.

A Student enrolled in Group Lessons will be provided with materials, such as copied sheet music and books. A Replacement Book Fee of \$20 will be charged if materials are damaged or lost. A Student enrolled in Private Lessons or the Young Artist Academy will need to acquire their own repertoire. Families should be prepared to purchase books as assigned by the Studio Teaching Staff.

Media Release Form: Key to Change features its students on its website and social media accounts, as well as in concert programs and news publications.

The Studio requires a **Media Release Form** signed by the Student and one of their Guardians. If the Student is at least 18 years of age, then they do not require a Guardian's signature. Please refer to the Form for the full terms and conditions of the use and ownership of photos, videos, and electronic images. If a Student and Family

wish for their likeness to not be used or posted, then the Family must inform the Studio in writing.

Instrument Rental Agreement: Key to Change maintains an instrument library. While The Student is enrolled at The Studio, they may rent a violin or viola for \$30 a month.

The Student and Family must complete the **Instrument Rental Agreement** before any use of a rental instrument from The Studio. Please refer to the Agreement for the full terms and conditions of renting, including what happens in case of damage or loss. The Studio maintains the right to revoke an instrument rental for any reason, including the Family's failure to communicate or make payments.

Illness: Key to Change advises students to stay home if they are actively sick. Please check temperatures and symptoms, and defer to the advice of medical professionals. The Student should follow the Studio's Absence Procedures and notify The Studio Office as soon as possible if illness will prevent them from attending their lesson.

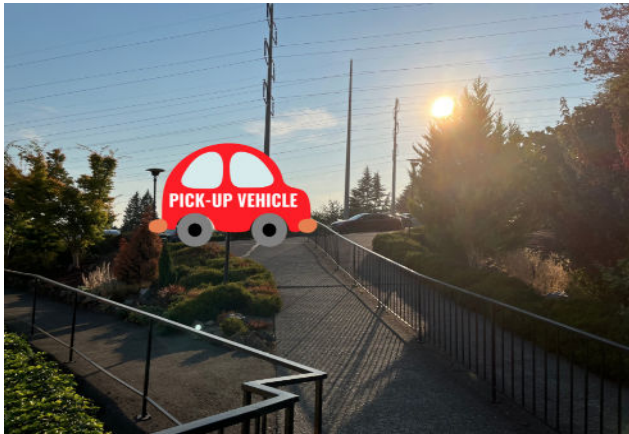
Communication: Key to Change communicates with The Student and Family in many ways, including: classroom whiteboards, physical announcement boards, emails, text messages, phone calls, and student portal announcements. The Student and Family should monitor their inboxes regularly, read outreach consistently, and respond (when necessary) within 24-48 hours.

Contacting the Studio: The Studio can be reached by phone at (425) 970-3540, and by email at info@keytochangestudio.org.

Access. We recommend that parents/guardians accompany their students to and from the studio. Neither the Studio nor Hope Church NW are responsible for any injuries or accidents outside of the studio area. See pick-up locations below:

Car Pick-Up: Please wait at the top of the ramp, so that the student can see the car.

Renton



Des Moines



Person Pick-Up: Please wait for your student at the entrance to the building, and escort them through the parking lot.

Renton



Des Moines



Studio Policy Agreement

I have read, understand and agree with the policies outlined in the 2025-2026 Studio Policy. I further agree that I am financially liable for paying all tuition costs in full otherwise, we will proceed with collection efforts.

By Parent/Guardian:

Printed Parent/Guardian Name

Date

Parent/Guardian Signature

By Student:

Printed Student Name

Date

Student Signature